

TEACHING MATERIAL GUIDANCE

1. Title of the material

Institutional cooperation. Working jointly with institutional partners in the context of Sustainable Urban Mobility Plans

<http://www.sump-challenges.eu/kits>

2. Which section of the SUMP it is relevant to?

The manual refers to the topic of institutional cooperation, the key stage of which is the selection of participants, while their cooperation continues throughout the whole development and implementation of the SUMP. Therefore it is difficult to indicate specific steps to which relate this manual. However, considerable attention was paid to the process of identifying and involving stakeholders and institutions constituting the activities of the **1 and 2 steps**.

3. Problem approached and content overview

Problem approach:

Achieving effective and efficient institutional cooperation in the SUMP preparation and implementation process is of particular importance because pragmatic cooperation with actors helps to deliver a SUMP that is accepted and effective in practical and financial terms. Institutional cooperation can improve the acceptability of the SUMP, create ownership among institutional stakeholders and the public, and help to attract funding for measure implementation. Obtaining an appropriate level of acceptance for the introduced changes requires an appropriate level of communication between residents and institutional units. Institutional cooperation involves undertaking joint activities within an organization/institution or between organizations. Institutional cooperation may require the exchange or sharing of resources, knowledge, competencies and requires the achievement of mutual consent as to the objectives of the undertaken tasks. Therefore, it is very important to have a proper approach in the SUMP development process and its implementation to issues related to identifying the right partners, involving the relevant partners, agreeing on responsibilities, complying with the legal environments.

Content overview:

The first part of the manual gives information on the understanding of the challenge in the context of sustainable urban mobility planning, its relevance in the SUMP development process, and the barriers planning authorities face when involving institutional stakeholders in transport planning.

The second and core part of the manual presents recommendations, methods, and approaches as well as local case study examples of how best to tackle identified local “hot topics”.



TEACHING MATERIAL GUIDANCE

The **final section** directs the reader to more interesting material for further reference.

The manual provides answers to questions such as:

- Why is institutional cooperation important?
- How the institutional cooperation looks like in Europe?
- What are the common challenges in institutional cooperation?

In the last chapter "From theory to practice" the four most challenging issues about institutional cooperation has been discussed and supported by examples from practice:

- How to comply with the legal requirements?
- How to identify the right institutional partners to work on the SUMP?
- How to effectively involve the relevant partners in collaboration on the SUMP?
- How to share the roles and responsibilities among partners?

4. Who could be interested in this material?

The target audience indicated by the authors includes mobility practitioners, mobility planners but not limits to these groups. Students and those looking for comprehensive guidance on how to identifying the right partners, how to involving the relevant partners, or how to agreeing on responsibilities, and how to complying with the legal environments may benefit a lot.

5. What is worth mentioning as an innovative factor for the reader?

These guidelines provide practical advice underpinned by city examples on cooperating with institutional stakeholders.

This manual provides comprehensive guidance on the one of core pillars of sustainable urban mobility planning - encouraging cooperation among institutional actors and addressing transport's interconnection with other aspects of urban life.

The manual is a part of the kit that consists of a Quick Facts Brochure, a SUMP Manual, and an e-learning course.

Facts Brochure in English, Croatian, Czech, Dutch, French, German, Hungarian, Polish, Romanian is available.

6. Limitations

No significant limitation were identified.

